majorly independent.

Give every dollar a job.

Plan the costs you can afford, track what you spend, and leave room for changes. Use one currency throughout.

PROJECT: _____ RELEASE DATE: _____

CURRENCY: _____ TOTAL AVAILABLE: _____

CATEGORY	PLANNED	ACTUAL	REMAINING
Recording / production			
Mixing / mastering			
Artwork / photography			
Distribution / delivery			
Video / content			
Promotion / advertising			
Collaborators / contractors			
Other: _____			
Contingency			
TOTAL			

Remaining per category = planned minus actual. A negative number means you are over plan.

BEFORE YOU COMMIT

Confirm what each quote includes, revisions, payment dates, and any taxes.

Keep the planned total within your available budget, including contingency.

Save agreements and receipts. Review actual costs before your next release.

Planning resource. Adapt to your project, agreements, and provider requirements. Results are not guaranteed.